

**ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS**

<b>1.</b>	<b>Meeting:</b>	<b>CABINET</b>
<b>2.</b>	<b>Date:</b>	<b>19<sup>TH</sup> OCTOBER, 2011</b>
<b>3.</b>	<b>Title:</b>	<b>MEMBERS' TRAINING AND DEVELOPMENT PANEL MINUTES</b>
<b>4.</b>	<b>Directorate:</b>	<b>CHIEF EXECUTIVE'S</b>

**5. Summary**

To consider Members' training matters.

**6. Recommendations**

To receive the minutes of the meetings of the Members' Training and Development Panel held on 29<sup>th</sup> September, 2011.

## **7. Proposals and Details**

To ensure implementation of the Council's Training and Development Policy in accordance with the meeting's Terms of Reference.

## **8. Finance**

The Panel has its own training budget.

## **9. Risks and Uncertainties**

Without proper training and support being in place there is a risk that Members' capacity to make decisions is not soundly based.

## **10. Policy and Performance Agenda Implications**

To consider best practice in relation to Member training and development.

The aim is for every Elected Member to be given suitable opportunities for development and training to help support all aspects of their role.

## **11. Background Papers and Consultation**

A copy of the minutes of the meeting of the Members' Training and Development Panel held on 29<sup>th</sup> September, 2011, are attached.

**Contact Name** : Tracey Parkin, Human Resources Manager, Chief Executive's Directorate – Tel. 01709 823742 [tracey.parkin@rotherham.gov.uk](mailto:tracey.parkin@rotherham.gov.uk)